

# Barcode Utility



**Brother's Barcode scanning software is a perfect document routing solution for scanning documents with barcodes.**



The barcode recognition utility analyses the barcode and automatically processes the document in the server. Using advanced document routing technology, files are saved to the required location, automating the separation of a batch of documents, and saving each individual file to the required folder on the network.

Barcode Utility groups individual pages into documents, and renames the documents based on the information on the barcode. These are then automatically saved as new files into the required folder, facilitating faster processing and reducing opportunities for error.

**Barcode Utility provides a clear structured workflow, taking the information from the barcode and saving the files to the precise final location.**

By automating the process, and utilising the barcode data on the documents, digital copies can be saved consistently with the correct naming, and in the correct location every time, making documents easy to find.



### Pain points

- Scanning many documents at once, saving, and then renaming them can often be time consuming and labour intensive
- Multiple workers in a busy office want to scan and separate documents into their personal work folders, whilst the system administrator also wants a copy of the original file stored in a separate archive
- Replace OCR file naming systems (which are prone to error) handling high volumes of specification, invoice and delivery documents
- Software capable of doing this often costs a lot and is usually based on a user licence that needs to be renewed annually
- Scanning documents in a shared environment and manually moving files can often lead to critical files being lost or misplaced
- When people are inputting data, errors can be easily made



### Benefits

- Streamline workflow processes by using scanned documents with barcodes
- Provides a clear structured workflow, taking the information from the barcode and saving the files to the precise location
- By automating the process, and utilising the barcode data on the documents, digital copies can be saved consistently with the correct naming, and in the correct location every time, making documents easy to find
- Group individual pages into document files based on the barcode or page count
- Rename divided document files based on the barcode within the pages
- Re-direct divided files to the relevant destination based on the barcode within the pages



#### Available on selected Brother solutions-enabled devices:

ADS-2400N	MFC-L5750DW
ADS-2800W	MFC-L6900DW(T)
ADS-3000N	DCP-L5500DN
ADS-3600W	DCP-L6600DW
MFC-J5945DW	DCP-L8410CDW
MFC-J6945DW	MFC-L8690CDW
MFC-J6947DW	MFC-L8900CDW
MFC-L5700DN	MFC-L9570CDW(T)
MFC-L6800DW(T)	

To activate print- and scanner Light Solutions and for updated list of Light Solutions and their compatible models, visit: <https://www.brother.no/business-solutions/solutions-activation>